

January 29, 2010

Gentlemen:

The City of Moultrie will receive sealed proposals in the office of the Director of Purchasing, located at 1108 1st Street NE, Moultrie, Georgia 31768 (or mail to P.O. Box 3368, Moultrie, Georgia 31776) until 4:00 P.M. February 26, 2010 at which time all proposals will be publicly opened and read aloud for “VoIP Telephone System”.

There will be a mandatory prebid conference held at 11:00 A.M. February 15, 2010 at the Moultrie Police Department located at 128 – 1st Street SW, Moultrie, Georgia.

Proposals should be submitted in a sealed envelope plainly marked on the outside “VoIP Telephone System” and returned to this office on or before the above mentioned date and time. Proposals received after this date and time will not be considered. All proposals must be submitted FOB Moultrie, Georgia.

The City of Moultrie reserves the right to accept or reject any and all proposals or to make any other decisions they deem to be in the best interest of the City.

We look forward to receiving your proposal.

Sincerely,

Gwen Smith, C.P.M.
Director of Purchasing/Airport

GS/gb
Encl.