

**City of Moultrie**  
**Moultrie-Colquitt County Planning Commission**  
**Request for Special Use / Conditional Use Permit**

Date: \_\_\_\_\_

Address of property: \_\_\_\_\_

Zoning Ordinance Article Number: \_\_\_\_\_ Section: \_\_\_\_\_

Land Lot Number: \_\_\_\_\_ Tax Map and Parcel Number: \_\_\_\_\_

Paperwork Needed

- Warranty deed (filed and recorded at courthouse) with legal description granting title to current owner
- Site diagram (showing lot dimensions, existing/proposed buildings, parking areas, street name(s), etc.
- Legal description of property
- Surveyed plat of the property
- Plan review, if needed
- Fee required: \$400, made payable to City of Moultrie
- Other documents

Owner

Name: \_\_\_\_\_

Mailing address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Alternate: \_\_\_\_\_

In the last year, have you contributed more than \$30 to the campaign of an elected official?  YES  NO

1. This property is located on the \_\_\_\_\_ side of \_\_\_\_\_ and lies between  
North/South/East/West Street Name  
\_\_\_\_\_ and \_\_\_\_\_.  
Street Name Street Name

2. Property data at current state:

Lot frontage: \_\_\_\_\_ feet

Lot depth: \_\_\_\_\_ feet

Square footage / Acreage: \_\_\_\_\_

Improved or unimproved: \_\_\_\_\_

Use of building:  Commercial  Residential  Industrial

3. Will this property be used for a halfway house, drug rehabilitation center, or other facility for treatment of drug dependency?

Yes

No

4. Purpose for request:

\_\_\_\_\_  
\_\_\_\_\_

5. Are there any Code Violations on file on this property with the City?  YES  NO

If yes, please explain:

\_\_\_\_\_  
\_\_\_\_\_

6. Paved parking will be provided for \_\_\_\_\_ vehicles and \_\_\_\_\_ and handicap vehicle(s). with \_\_\_\_\_ loading spaces.

7. Is the property located in the Historic District?  YES  NO

8. Is the property in a flood zone?  YES  NO

9. List goods and merchandise to be sold on the premises: \_\_\_\_\_

10. What is the expected number of employees? \_\_\_\_\_

11. Will there be any elevation in the noise level resulting from this proposed use?  YES  NO  
If yes, please explain.

\_\_\_\_\_  
\_\_\_\_\_

12. Will there be any discharge of gas, liquids, or solids?  YES  NO  
If yes, please explain.

\_\_\_\_\_  
\_\_\_\_\_

13. Will there be any additional pedestrians or vehicle traffic generated by the proposed use?  
 YES  NO

If yes, please explain.

\_\_\_\_\_  
\_\_\_\_\_

In order that the general health, safety, and welfare of the citizens of the City of Moultrie may be preserved and substantial justice maintained, I (we) the undersigned respectfully request the aforementioned special use permit in connection with the property herein described. I (we) hereby certify that I am the owner in fee simple of the above-described property.

Owner: \_\_\_\_\_

Witness: \_\_\_\_\_

Owner: \_\_\_\_\_

Deadline for applicant to submit application and supplementary materials: \_\_\_\_\_

Moultrie-Colquitt County Planning Commission Meeting Date: \_\_\_\_\_

City Council Date: \_\_\_\_\_

Application must be filed by the second Friday of the month prior to the next scheduled Moultrie-Colquitt County Planning Commission Meeting.

The Moultrie-Colquitt County Planning Commission meets the second Monday of every month at 6:00 p.m. in the City of Moultrie Municipal Building.

For additional information, contact the City of Moultrie Planning & Community Development Department at (229) 668-7223