



**SIGN PERMIT APPLICATION**  
 200 1st Street N.E. Moultrie, GA 31768  
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[www.moultriega.com](http://www.moultriega.com)

Sign Permit Fee: \$  
 Date Filed: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
 Fee \$ \_\_\_\_\_  
 Issued by \_\_\_\_\_  
 Permit # \_\_\_\_\_  
Office Use Only

<b>Sign Location</b>	<b>Street Address:</b> _____ <b>Zoning District:</b> <input type="checkbox"/> Residential <input type="checkbox"/> Multi-Family <input type="checkbox"/> Commercial/Industrial/Office <b>Sign location:</b> <input type="checkbox"/> MUD <input type="checkbox"/> U.S. 319 <input type="checkbox"/> GA Hwy 37 <input type="checkbox"/> GA Hwy 133 <input type="checkbox"/> Elsewhere in district <input type="checkbox"/> Entrance to residential community	<b>Contractor</b>	Name: _____ Phone: _____ License: _____
		<b>Tenant</b>	Name: _____ Phone: _____ License: _____
		<b>Finish Material</b>	<input type="checkbox"/> Fabric awnings <input type="checkbox"/> Paint & Vinyl <input type="checkbox"/> Illuminated <input type="checkbox"/> Non-Illuminated <input type="checkbox"/> Stucco or Brick <input type="checkbox"/> Wood <input type="checkbox"/> Metal
<b>Applicant</b>	Name: _____ Address: _____ City, State, Zip: _____ _____ Phone: _____ Email: _____ Tax Map: _____ Parcel: _____	<b>Sign Dimensions</b>	Single Face Sign Dimension: _____ ft. x _____ ft. = _____ sq. ft. (for multiple face sign see Zoning Ordinance) Sign Height: _____ ft. (see Zoning Ordinance signs for maximum height)
	<b>Checklist</b>		<b>Sign Requirements</b>
<input type="checkbox"/> Materials Used <input type="checkbox"/> Square Footage _____ <input type="checkbox"/> Site plan (drawing to scale digital format) <input type="checkbox"/> Scaled Drawings (digital format) <input type="checkbox"/> Construction Details (digital format) <input type="checkbox"/> Comprehensive Photographs <input type="checkbox"/> Installation Date <input type="checkbox"/> Building Frontage		<input type="checkbox"/> Sign centered architecturally? <input type="checkbox"/> Colors consistent with architecture? <input type="checkbox"/> Is there an approval letter from the owner? <input type="checkbox"/> Is an electrical permit required?	
		<b>Building Frontage</b>	
		Please measure the building frontage of your space in feet. _____ ft.	

**I hereby certify that I am the owner of the property on which the proposed sign will be located and I approve of its design and location:**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**OFFICE ONLY**

\_\_\_ Approved

\_\_\_ Denied

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Zoning Officer

This application has been reviewed with the following comments and conditions:

This application has been reviewed and denied for the following reasons:

## Measurements and number of signs.

(1) **Measurement of sign area.** Sign area for all sign types is measured as follows:

(a) *Single faced signs.*

Sign copy mounted, affixed or painted on a background panel or surface distinctively painted, textured, or constructed as a background for the sign copy, is measured as that area contained within the sum of the smallest rectangle(s) that will enclose both the sign copy and the background. See Figure 1.

Sign copy mounted as individual letters or graphics against a wall, fascia, mansard, or parapet of a building or surface of another structure, that has not been painted, textured, or otherwise altered to provide a distinctive background for the sign copy, is measured as the sum of the smallest rectangle(s) that will enclose each word and each graphic in the total sign. See Figure 2.

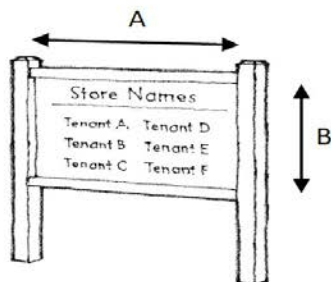
(b) *Two face signs.*

If the interior angle between the two sign faces is 45 degrees or less, the sign area is of one sign face only. See Figure 3.

If the angle between the two sign faces is greater than 45 degrees, the sign area is the sum of the areas of the two sign faces. See Figure 3.

(c) *Three or four face signs.* The sign area is 50 percent of the sum of all areas of all sign faces. See Figure 3.

(d) *Free-form or sculptural signs.* Spherical, free-form, sculptural or other non-planar sign area is measured as 50 percent of the sum of the areas using only the four vertical sides of the smallest four sided polyhedron that will encompass the sign structure. See Figure 3.



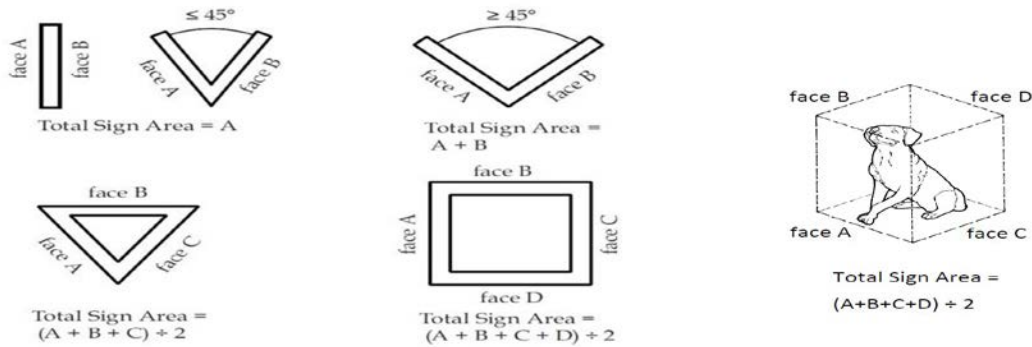
Sign Area =  $A \times B$

**Figure 1**



Total Sign Area =  $A+B+C$

**Figure 2**



**Figure 3**

(2) **Height measurement.** Sign height is measured as the vertical distance in feet from the ground, sidewalk or other surface to the highest point of the sign face or sign structure, whichever is higher. Where the ground is uneven, the average elevation is utilized to determine the starting point of the measurement.

(1) **Maximum size of sign area (freestanding signs):**

<b>Sign area</b>	<b>Single Tenant</b>	<b>Multiple Tenants</b>
MUD	24 sf.	32 sf.
U.S. 319	120 sf.	120 sf.
GA Hwys 37 and 133	120 sf.	120 sf.
Elsewhere in district	120 sf.	120 sf.
Changeable copy	25% of sign	25% of sign
Entrance to residential Communities	24 sf.	

(5) **Height limits:**

<b>Location</b>	<b>Monument sign</b>
MUD	7'
U.S. 319	20' or height of building, whichever is less
GA Hwys. 37 and 133	20'
Elsewhere in districts	9'
Entrance to residential Communities	5'

The width divided by the height of the sign area for a pole sign must be equal to or greater than .67.

**Landscape wall signs:**

Sign area maximum	24 sf.	
Height of wall	4'	
Number of signs per wall face	1 per frontage	Mounting
height from top of wall	6" min.	
Clearance from ground to bottom of sign	12" min.	

**Wall signs.**

***Aggregate sign area of wall signs (primary and secondary facades):***

Façade of <b>more than 14 feet and less than 80 feet:</b>	1 sf per linear foot of storefront width up to 80 sf max.
Façade of more than 80 feet <b>or less than 14 feet:</b>	1.5 sf per linear foot of storefront width up to 120 sf max.
Each auxiliary façade:	.5 sf per linear foot of storefront width up to 80 sf max.
<b>Width:</b>	Storefront width, maximum
<b>Vertical dimension limit:</b>	5 feet max., 12 inch min.

For the complete Sign Ordinance please reference Sign Ordinance Amended

<https://www.moultriega.com/wp-content/uploads/2020/03/Sign-Ordinance-Colored-and-Signed-2020-1.pdf>