



CITY OF MOULTRIE JOB ANNOUNCEMENT

Position: AMI Supervisor

Department: Utilities

Date: March 2, 2026

Salary: Based on Qualification and Experience

General Nature of Work:

Oversee the reading, installation, programming, troubleshooting, and repair of AMI electric, gas, and water meters and AMI transceivers. Prioritizes and assigns work duties to AMI Field Technicians. Acts as liaison between field operations and the billing department. Responsible for monitoring leaks, non-billable reads, missed reads, high usage, and illegal use of service. Receives direct supervision from the Director of Utilities. Proactively communicates with customers about service consumptions, repair issues, and or billing details.

Training and Experience:

Must be a high school graduate or equivalent. Must be computer literate with extensive knowledge of computer software applications, including word processing, spreadsheets, and e-mail. Must have excellent verbal and written communication skills. Ability to exercise a high degree of diplomacy and tact in dealing with the public. Must possess and maintain a valid driver's license.

If you feel you qualify for the above position, you must report to the Human Resources Office to indicate your interest. Position will remain open until it is filled.